



Request for Expression of Interest

National Development Agency (Nemzeti Fejlesztési Ügynökség)

H-1077 Budapest, 20-22 Wesselényi u.

as Managing Authority of the Hungary-Croatia IPA Cross-border Co-operation Programme, hereby requests expressions of interests for a competitive negotiated procedure implemented according to Article 3.4.2 of the Practical Guide to Contract procedures for EU external actions.

Contract title: Drafting of the Programming Document for the Cross-border Co-operation between Hungary and the Republic of Croatia for the Programming Period 2014-2020

Contract description: The Consultant has to elaborate on the strategic part of the Programming Document that is to be the basis of EU-funded Hungarian-Croatian cross-border co-operation in the 2014-2020 financial perspective. The task has to build on many pieces of input, from the analysis of a broad array of fields (economy, transport, environment, demography, labour market, education, cultural relations) through the comments and suggestions to be received from the Contracting Authority, the Joint Technical Secretariat, the National Authority, the Task Force and the stakeholders of the border region, to the lessons learned from previous development programmes. Finally, the recommendations of the ex-ante assessment and the strategic environmental assessment have to be taken into consideration as well.

With regard to the budget allocated for the contract and the implementation rules set out in Article 121. of COMMISSION REGULATION (EC) No 718/2007 the Managing Authority will carry out a competitive negotiated procedure according to the Practical Guide to Contract procedures for EU external actions. In order to reach the widest circle of interested actors the Managing Authority would like to ask for applications from economic actors that consider themselves compliant with the selection criteria.

The tender dossier will be circulated among the invited applicants after the deadline for the expression of interest has expired. Accordingly, you are kindly informed that the Contracting Authority keeps the right not to invite all companies which send their expression of interest.

The selection criteria of the tender will be as follows:

The tenderer should meet the following criteria:

- 1) Economic and financial criterion:
 - Annual turnover: the average annual turnover for the past three years: must be above 300 000 EUR. (Exchange rate¹ to be calculated based on average yearly exchange rate of the national currency/EUR);
- 2) Professional capacity criterion:
 - Permanent staff: average number for the past three years: at least 10 people.
- 3) Consortia are encouraged to participate:
 - The above mentioned economic and financial criterion is also required for consortia;

¹ Information resource: InforEuro

- As regards the composition of the applying consortia, a balanced Hungarian and Croatian participation is considered to be an asset.

4) Technical capacity criteria:

- Proven experience in preparation of regional development programmes;
- In depth experience in EU interregional/ transnational/ cross-border development policies;
- Proven successful experience in urban/regional planning related to EU funded development programmes (knowledge of programming methodology used in support programmes – NUTS 2-5 level): at least 3 references, including one with a budget of the size of this project for a 7 years reference period;
- Proven experience related to programming/evaluation/monitoring of INTERREG/ETC programmes: at least one reference with a budget of the size of this project for a 7 years reference period.

The deadline for the submission of applications is: 18 October 2012 (5. p.m.) Local time.

Please, provide your expression of interest by post (address: National Development Agency, Managing Authority for International Co-operation Programmes – 1077 Budapest, 20-22 Wesselényi u. – please indicate on the envelope: “do not open”). In your application, please also give your name and contact details and the address where the tender dossier can be sent.

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed. Participation is also open to international organisations.

Budapest, 4 October 2012


Balázs Simó
Head of the Managing Authority
